



Facility Rental Agreement

Name of Renter/ Ba'al Simcha: _____

Address: _____

Telephone Number(s): _____ Email Address: _____

Date, Start and End Time of Event: _____

Expected Number of Guests: _____

Name and Contact Information of Caterer: _____

Rental Fee: The rental fee plus security deposit must be paid in full no later than two weeks prior to the event unless otherwise agreed to. The standard weekday rental fee for an event lasting up to 4 hours from inception will be NIS 850 for non-members and NIS 650 for shul members in good standing. The corresponding rental fee for an event on Motzei Shabbat is NIS 1,000 and NIS 750 for non-members and members, respectively. All facility rentals require a security deposit of NIS 250, which will be reimbursed in full or in part after the event pending degree of compliance with contract terms regarding restoration of the facility to its original condition of cleanliness and configuration. An additional fee of NIS 150 will be assessed for each 30-minute period after 4 hours.

Contract Price: _____

Rental Conditions and Terms:

- 1) The facility is rented to the renter in reasonably clean condition on an as-is basis. Following an event, it is the responsibility of the renter to ensure the facility is clean and restored to the original condition and configuration as provided. All tables and chairs must be returned to their original places after the event. Garbage must be removed and emptied into outside containers.
- 2) The security deposit, less the cost of cleaning the premises, will be refunded after the event.
- 3) If a caterer is being used by renter, the renter is obligated to provide caterer name and contact information preferably on contract signing, but no later than two weeks before the event. The caterer must be acceptable to Menorat Hamaor, meeting the Kashrut Requirements stated below for the signed contract to be valid.
- 4) The sanctity of the premises must be respected. Renters will ensure to avoid making excessive noise at all times during the event to avoid disturbing neighbors in adjacent buildings. No music or loud noises are permitted at any event after 11 PM. The shul and its environment must be kept clean and free of trash. Smoking anywhere in the building is forbidden by law.
- 5) Menorat Hamaor reserves the right to have an observer present during each event.
- 6) Tablecloths, cutlery and crockery are the responsibility of the renter/ba'al simcha and must be removed after the event.
- 7) **Kashrut Requirements:**

The only caterers allowed access to the kitchen are those who have a hechsher. A hechsher may consist of a letter from a Rav knowledgeable about kashrut (that will be determined by Rabbi Myers) who is achara'ee (responsible) for the kashrut of said caterer. A letter only attesting to the yir'at shamayim of the caterer is NOT sufficient.

If no caterer is being used, i.e, if the food is being supplied by the ba'al simchah and friends and neighbors and access to the kitchen is desired, the food must not be prepared in homes and must be store/bakery bought and comply with the approved hechsherim list below. This is the case even if there



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are assurances that all ingredients are Badatz and/or Mehadrin. For other hechsherim not listed, Rabbi Myers needs to be consulted for pre-approval.

At all times during which the kitchen remains open, a Menorat Hamaor approved mashgiach must be present.

In general, all food brought into the kitchen must be pareve only. An exception may be made for dairy ingredients or products that need to be stored in the kitchen refrigerator. If these dairy ingredients or products are to be used to prepare food, for example, using a dairy dressing on a salad and then tossing the salad, the preparation must be done OUTSIDE of the kitchen.

Foods prepared at home with Badatz or Mehadrin ingredients may be brought into the facility if and only if the kitchen remains locked at all times during the event. Under such circumstances, no food may be stored in the kitchen before or during the event.

If meat is brought into and served in the shul, the kitchen must be closed and locked with no exceptions.

- 8) Access to the kitchen and facility will be given by arrangement prior to the event. Every effort will be made to provide early accommodation as available.
- 9) All leftover food and drinks must be removed from the Menorat Hamaor premises. Leftover food, drinks, cutlery and other items not removed within 24 hours after the event will be deemed to have been donated to the shul.

Signed:

Renter/Ba'al Simcha

for Kehilat Menorat Hamaor

Date: _____

Date: _____



קהילת מנורת המאור Kehillat Menorat HaMaor

Approved Hashgachot:

Israeli Hashgachos



Badatz Eidah HaChareidis



Rav Rubin



Rav Landau



Rav Machpud



Mehadrin Rabbanut of Yerushalayim



Chug Chasam Sofer (Bnei Brak)



Chug Chasam Sofer (Petach Tikva)



Belz



Agudas Yisrael



Badatz Beis Yoseph



Additional Hashgachos



OU



OK



Chof-K



Hisachdus HoRabonim



Rav Weismandel



Star-K



London Beis Din



Manchester Beth Din

